

# GOVERNOR MIFFLIN PRINT SHOP

## 24- & 48-HOUR *PRONTO* PRINTING

**Orders must be formatted and print ready  
or materials will be returned**

- All Pronto Printing is printed on white, 20-pound, 8.5" x 11" paper
- Please account for courier pick-up and delivery times at your building when placing your order

### Please check one:

**24-HOUR PRINTING**

The maximum masters per teacher = 4  
Maximum impressions per master = 500

**48-HOUR PRINTING**

The maximum masters per teacher = 4  
Maximum impressions per master = 1,000

---

Print Job Title: \_\_\_\_\_ Number of Masters: \_\_\_\_\_

Date: \_\_\_\_\_ Copies needed: \_\_\_\_\_

*Check the appropriate box*

- Material is not copyrighted.
- I have obtained written permission from the publisher to copy materials.

**Special Services:**

*(check all that apply)*

- Collate (time permitting)
- Staple (time permitting)
- 3-Hole Punch
- Print Front & Back

Signed: \_\_\_\_\_ Building: \_\_\_\_\_

***INCOMPLETE PRINT FORMS MAY RESULT IN DELAYED PRINTING AND MAY BE RETURNED***

***REMEMBER: THE END RESULT WILL BE JUST AS GOOD OR BAD AS THE ORIGINAL LAYOUT AND COPY!***

Original(s) will be returned.